

Mountain Top Quilters By-Laws

Article I

Name.

The name of the organization shall be “Mountain Top Quilters”, a participating chapter in the Arizona Quilters Guild.

Article II

Purpose.

The purpose of this non-profit organization is to promote the appreciation of fine quilts through meetings, workshops and fellowship; to support quilt activities; to encourage quilt making; and to contribute to the knowledge of quilting techniques, textiles, patterns, history and quilt makers.

Article III

Membership.

The membership shall be composed of persons interested in learning and sharing all forms of quilting. Guests will be allowed to attend a maximum of three meetings, after which time membership is required.

Article IV

Dues.

Dues for Mountain Top Quilters membership renewals before December 31st shall be \$30.00 for the calendar year, \$20.00 of which goes to Arizona Quilt Guild. Memberships expire December 31st; renewals after December 31st shall be considered new and will be \$35.00.

Article V

Meetings.

Meetings shall be held at the place, date and time designated by the Board. Workshops shall be scheduled as the need arises.

Article VI

Directors.

The Board of Directors shall consist of the officers of the organization and any of the committee chairs at the discretion of the President.

The Board shall manage the business and affairs of the organization. The proposed budget shall be distributed to the membership (by the newsletter) prior to the general meeting in which the budget is voted upon. Hard copies of the budget shall be

provided at the meeting at which the budget is approved. Any expenditure proposed and not included in the budget must receive prior approval of the membership.

The Board shall meet at the call of the President.

Article VII

Officers.

The officers of the organization shall be the President, the President-Elect, Program Chair(s), Secretary and Treasurer.

President.

The President shall conduct all business meetings, appoint committee chairs as needed and represent the Mountain Top Quilters Chapter in the community and the state.

President-Elect.

The President-Elect shall assume the duties of the office of President when necessary. The President-Elect shall book long-range programs, to include national teachers. The President-Elect shall assume the office of President the following year.

Program Chair(s).

The Program Chair(s) shall schedule programs and workshops from June through May.

Secretary.

The Secretary shall keep minutes of all business meetings, board meetings, and general membership meetings and execute Chapter correspondence.

Treasurer.

The Treasurer shall be the custodian of all funds. The Treasurer shall record all monies received and expended. The Treasurer shall present the annual budget to the membership. The Treasurer shall present an annual year-end financial statement; and shall submit semi annual reports to Arizona Quilt Guild. The outgoing Treasurer shall be the chair of the following year's budget committee.

Article VIII

Election of Officers.

Each year, at least forty-five days prior to the November meeting, a nominating committee of three members shall be appointed by the President in consultation with the Board. This committee shall prepare a slate to be presented to the membership at the November meeting.

Nominations may be made from the floor, provided consent of the nominee has been obtained.

Elections shall be by majority vote of those members present. New officers shall be installed at the December meeting.

Article IX

Committees.

The President shall appoint all committee chairs as listed in the Mountain Top Quilters Directory, and/or as needed.

Article X

Parliamentary Authority.

The rules contained in Roberts' Rules of Order, Revised shall govern the organization.

Article XI

By-Laws.

A parliamentary committee, consisting of one Board member and at least two members-at-large, shall review By-Laws, Standing Rules and Addendums and shall submit its report to the Board. At any regular monthly meeting the By-Laws, Standing Rules and Addendums may be amended by the majority vote of the members present provided the amendments have been submitted in writing to the membership at a prior meeting and in a prior newsletter.

Revised July 16, 2007