

## FINANCIAL APPROPRIATIONS COMMITTEE

### Committee Purpose:

Evaluate MTQ member suggestions for expenditures of excess funds generated through successful fund raising.

### Guidelines for submitting suggestions and approval process:

1. Committee to consist of five to six people:
  - a. Current MTQ Treasurer
  - b. Current MTQ President
  - c. Past MTQ President
  - d. Past MTQ Treasurer
  - e. One or two MTQ Members-at-large
2. Suggestions/ideas on how the MTQ should spend additional monies (outside of the current approved budget) may be submitted by the general membership in writing using the attached form. Information must be complete, providing the committee with specific details of the suggestion, potential benefit to the membership, and estimated costs. All suggestions must be dated and signed.
3. The Committee will review and evaluate all suggestions. Based on merit and feasibility the committee will then make their recommendations in writing to the MTQ Board for their approval. Members submitting suggestions will be notified of their proposal's outcome, providing reasons if it was not accepted.
4. The MT President will place the recommended and approved suggestion(s) before the general membership for a vote of approval.
5. Any suggestion approved by the MTQ general membership will be good for one year only. Renewing items must become part of the approved budget, or the original suggestion must be revisited by the MTQ Board and placed before the general membership for a vote of approval.

Aug. 2008